**REQUEST FOR QUOTATION  
SPECIFICATION OF STANDARD GOODS**

**Procurement No: 24-G002-25**

## Specification

### Background

### The Ministry of Information, Communications and Transports (MICT) intends to purchase 1new Copy Printer for Printery division for mass production of government stock and for producing Invitation Card for His Excellency and Hon. Ministers given that very old Copy Printer has been down last month. Given that broke down of the Copy Printer, the producing of all Invitation Card has been affected. All Invitation Card were printed with other machines that could not produce quality Invitation Card like Copy Printer do. The Invitation Card with National Day Celebration printed without gold powder which is seen as less quality like other Ministry’s Invitation, they were printed without gold powder. Therefore, to effectively undertake our role to produce quality Invitations Card, the Ministry will purchase 1 new Copy Printer to serve exclusively for this official commitment hence the purpose of this procurement.

### Requirements

All supporting documentation must be in English.

Quotations should be very detailed – show warranty and the image of the interior and exterior of the copy printer.

### Installation services

### The installation should be done following the time line of the project start. Repair and maintenance services should be included and spare parts should be available once needed.

### Delivery Time

The good should be available in Tarawa by end of September.

## Description of the Goods

*Here, list all items to be Tendered*

*(This part may be replaced by a proprietary Supplier description)*

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| --- | --- | --- | --- | --- |
| Pos. | Description | Number | Delivery Time (to be Tendered) | Price (to be Tendered) |
| 1 | Copy Printer | 1 | Mid-September 2025. |  |